

Activity/ Situation	SAFE OPERATION OF YEAR GROUP BUBBLES 08/01/21			
Location	Yorkshire Endeavour Academy Trust (West Cliff, Airy Hill, Lealholm, Castleton & Glaisdale Primary Schools)			
Persons at Risk	Pupils <input checked="" type="checkbox"/>	Employees <input checked="" type="checkbox"/>	Visitors <input checked="" type="checkbox"/>	Contractors <input checked="" type="checkbox"/>
	<p>Background</p> <p>With effect from 5/1/2021 changes were made to the guidance on attendance of children of critical/key workers. The first is that children with just one key worker parent now qualify for places instead of both parents having to be critical/ key workers, and the second is that more occupations now qualify as being critical/key workers. This has resulted in a higher demand for places which school must now manage to ensure the continued safety of staff, pupils and their families.</p> <p>This risk assessment is to cover the safe management of the year group bubble sizes only & should be read in conjunction with the latest “FULL OPENING OF SCHOOL DURING NATIONAL LOCKDOWN” risk assessment (updated January 2021) & all control measures listed therein should also be taken to be applicable here.</p> <p>Children are already in year group bubbles. Due to the increased rate of transmission in the wider community and the presence of the new variant, staff & children now both need to social distance to minimise the spread of the coronavirus (with the exception of EYFS)</p> <p>It has become necessary therefore to apply a method of capping the year group bubble sizes by looking at the space available.</p> <p>All places, emergency & otherwise, are approved at the discretion of the individual Head Teachers.</p>			
HAZARD(S)	<ul style="list-style-type: none"> <input type="checkbox"/> Social Distancing not being possible due to higher numbers of pupils <input type="checkbox"/> Contact Between Individuals Not Able to be Minimised due to higher numbers of students <input type="checkbox"/> Spreading of Coronavirus to Staff, Pupils and Families, (Visitors and Contractors? are there any currently?) <input type="checkbox"/> New variant present with much much higher contagion rate <input type="checkbox"/> Current level of use & provision of PPE <input type="checkbox"/> Pressure on Headteacher to provide additional places 			
CONTROL MEASURES	ADDITIONAL INFORMATION	YES	NO	N/A
In critical/key worker households where there is a parent that is working from home or who is at home full-time, it will be strongly suggested, that if sufficient child care is in place at home, the child does not take up a place in school.		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<p>Reduce the risk of transmission by ensuring staff & pupils have sufficient space available in all classrooms to social distance to 2m.</p>		☒	☐	☐
<p>Ensuring staff & pupils have adequate space to social distance in by limiting the number of pupil places available in each year group bubble.</p> <p>This will be achieved by the applying the following formula:</p> <p><i>Space available divided by space needed to provide adequate social distancing space.</i></p> <p><i>Space needed is deemed to be 5 sq metres per individual to ensure 2m distance behind, in front & to the sides of all present.</i></p> <p><i>eg available sq footage to be divided by 5</i></p> <p><u>West Cliff Primary School</u></p> <p>Yr groups 1, 2, 5 & 6 classrooms are approx 80 sq metres which when divided by 5 provides adequate space for 16 places.</p> <p>Yr groups 3 & 4 classrooms are approx 60 sq metres which when divided by 5 provides adequate space for 12 places</p> <p>EYFS classroom is approx 100 sq metres which when divided by 5 provides adequate space for 20 places plus the outdoor space is available when the weather allows.</p> <p>School places for critical/key worker, EHCP & vulnerable children therefore totals 108.</p> <p><u>Airy Hill Primary School</u></p> <p>Reception, & Year groups 4 & 5 classrooms are approx 59 sq metres which when divided by 5 provides adequate space for 12 spaces (11.8)</p> <p>Yr group 1 classroom is 56 sq metres which when divided by 5 provides adequate space for 11 places (11.2)</p> <p>Yr group 2 classroom is 60 sq metres which when divided by 5 provides adequate space for 12 spaces</p> <p>Year group 3 classroom is 66 square metres which when divided by 5 provides adequate space for 13 places (13.2)</p>		☒	☐	☐

Year group 6 classroom is 64 sq metres which when divided by 5 provides adequate space for 12 places (11.8)

School places for critical/key worker, EHCP & vulnerable children therefore totals 84.

Lealholm Primary School

Accommodation for KS1 is 48 sq metres which when divided by 5 provides adequate space for 9-10 places (9.6) (at the discretion of the Head Teacher)

Accommodation for KS2 is 80 sq metres which when divided by 5 provides adequate space for 16 places

School places for critical/key worker, EHCP & vulnerable children therefore totals 25-26

Castleton Primary School

Accommodation for KS1 is 41 sq metres which when divided by 5 provides adequate space for 8 places (8.2)

Accommodation for KS2 is 54 sq metres which when divided by 5 provides adequate space for 11 places (10.8)

Additional accommodation of 44 sq metres is available in the Library which when divided by 5 provides adequate space for 9 places (8.8)

School places for critical/key worker, EHCP & vulnerable children therefore totals 28.

Glaisdale Primary School

Accommodation for KS1 is 60 sq metres which when divided by 5 provides adequate space for 12 places

Accommodation for KS2 is 60 sq metres which when divided by 5 provides adequate space for 12 places

Additional accommodation of 24 sq metres is available in the Library which when divided by 5 provides adequate space for 5 places (4.8)

School places for critical/key worker, EHCP & vulnerable children therefore totals 29.

The Yorkshire Endeavour Academy Trust has the capacity to safely provide a total of 274

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places for critical/key worker, EHCP & vulnerable children across the 5 schools.				
Unnecessary furniture has been/will be moved out of classrooms to make more space.		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Whatever the size of the group, they are kept apart from other groups and older children are encouraged to keep their distance within their groups	Bubbles will not go near to each other – separate zones in playground and diner	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
It is recognised that younger children will not be able to maintain social distancing, and it is acceptable for them not to distance within their group		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Where staff need to move between classes and year groups, they should keep their distance from pupils and other staff as much as they can, ideally 2 metres from other adults		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Where possible adults maintain a 2 metre distance from each other, and from children		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Adults avoid close face to face contact and limit time spent within 1 metre of anyone		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Within the classroom a distance between people is maintained so far as reasonably practical		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pupils are seated side by side and facing forwards, rather than face to face or side on	With exception of EYFS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Staff will work side on to pupils as opposed to face to face whenever possible		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Educational and care support is provided as normal to pupils who have complex needs or who need close contact care		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Current use & provision of PPE				
Face coverings are currently not in use by pupils in Primary schools as the risks have been considered thus far to be lower as pupils and staff are mixing in consistent groups, and because misuse may inadvertently increase the risk of transmission. There may also be negative effects on communication and thus education However, with the presence of the new more contagious variant and the increase in the rate of transmission in the wider community in general, school should revisit this. (Meeting 9.30am Monday 11/1/21)		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Unacceptable pressure on Headteacher & staff to provide additional places				
Criteria for future safe provision of places to be communicated out to all parents as soon as practicably possible.		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Have you consulted with the people/representatives undertaking the activity as part of the preparation of this risk assessment		Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	

What is the level of risk for this activity/situation with existing control measures	High <input type="checkbox"/>	Med <input checked="" type="checkbox"/>	Low <input type="checkbox"/>
Is the risk adequately controlled with existing control measures	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	
Have you identified any further control measures needed to control the risk and recorded them in the action plan	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	
ACTION PLAN (insert additional rows if required)	To be actioned by		
Further control measures to reduce risks so far as is reasonably practicable	Name	Date	
Increased Use & Provision of PPE to be considered Update - Staff will now wear masks indoors at all times when they are not in their classrooms/moving about the building.	CEO/Trust Board	meeting 11/1/2021	
A review of ventilation measures is recommended in each school to see if this can be improved upon.			
State overall risk level assigned to the task AFTER implementation of control and action plan measures taken as a result of this risk assessment	High <input type="checkbox"/>	Med <input checked="" type="checkbox"/>	Low <input type="checkbox"/>
Is such a risk level deemed to be as low as reasonably practical?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	
Is activity still acceptable with this level of risk?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	
If no, has this been escalated to senior leadership team?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
Assessor(s):	C Zanelli	Signature(s):	C Zanelli
Position(s):	Head		
Assessor(s):	W Parkin	Signature(s):	W Parkin
Position(s):	Vice Chair of Trust Board		
Date:	08/01/2021	Review Date:	At Half term
Distribution:			
<i>Risk rating</i>	<i>Action</i>		
HIGH	Urgently review/add controls & monitor, notify H&S Team (if Likely or Highly Likely – stop work, seek competent advice)		
MEDIUM	Review/add controls (as far as reasonably practicable) & monitor		
LOW	Monitor control measures		

